2014-2016 Technology Lending Program Grant

Program authority:	General Appropriations Act, Article III, Rider 8, 83rd Texas Legislature; TEC, Chapter 31, Section 31.021(f) and Chapter 32	**FOR TEA USE ONLY** Write NOGA ID here:
Grant period:	October 1, 2014, to August 31, 2016	
Application deadline:	5:00 p.m. Central Time, May 13, 2014	Place date stamp here.
Submittal information:	**Four** complete copies of the application, three with original signature (blue ink preferred), must be received no later than the aforementioned time and date at this address: Document Control Center, Division of Grants Administration Texas Education Agency 1701 North Congress Ave Austin TX 78701-1494	
Contact information:	Kathy Ferguson: techlending@tea.state.tx.us; (512) 463-9400	

Schedule #1—General Information

Part 1: Applicant Information

Organization name		County-District #	Campus name/#		Amendment #
Strawn ISD		182905	Strawn School/ 182905001		

Vendor ID #	ESC Region #	US Congressional District #		DUNS #
75-6002532	11	11		102489705

Mailing address		City	State	ZIP Code
PO Box 428		Strawn	TX	76475

Primary Contact

First name	M.I.	Last name	Title
Sarah	J	Childers	District Grant Writer
Telephone #	Email address		FAX #
325-203-3262	Greengrl78@yahoo.com		

Secondary Contact

First name	M.I.	Last name	Title
Brent		Dawson	Superintendent
Telephone #	Email address		FAX #
254-672-5313	Bdawson@strawnschool.net		

Part 2: Certification and Incorporation

I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I further certify that any ensuing program and activity will be conducted in accordance with all applicable federal and state laws and regulations, application guidelines and instructions, the general provisions and assurances, debarment and suspension certification, lobbying certification requirements, special provisions and assurances, and the schedules attached as applicable. **It is understood by the applicant that this application constitutes an offer and, if accepted by the Agency or renegotiated to acceptance, will form a binding agreement.**

Authorized Official:

First name	M.I.	Last name	Title
Brent		Dawson	Superintendent
Telephone #	Email address		FAX #
254-672-5313	BDawson@Strawnschool.net		

Signature (blue ink preferred)   Date signed

Only the legally responsible party may sign this application.

701-14-107-022

Schedule #1—General Information (cont.)	
County-district number or vendor ID: 75-6002532	Amendment # (for amendments only):

Part 3: Schedules Required for New or Amended Applications

An X in the "New" column indicates a required schedule that must be submitted as part of any new application. The applicant must mark the "New" checkbox for each additional schedule submitted to complete the application.

For amended applications, the applicant must mark the "Amended" checkbox for each schedule being submitted as part of the amendment.

Schedule #	Schedule Name	Application Type	
		New	Amended
1	General Information	☒	☒
2	Required Attachments and Provisions and Assurances	☒	N/A
4	Request for Amendment	N/A	☒
5	Program Executive Summary	☒	☐
6	Program Budget Summary	☒	☐
8	Professional and Contracted Services (6200)	☒	☐
9	Supplies and Materials (6300)	☐	☐
10	Other Operating Costs (6400)	☐	☐
11	Capital Outlay (6600/15XX)	☒	☐
12	Demographics and Participants to Be Served with Grant Funds	☒	☐
13	Needs Assessment	☒	☐
14	Management Plan	☒	☐
15	Project Evaluation	☒	☐
16	Responses to Statutory Requirements	☒	☐
17	Responses to TEA Requirements	☒	☐

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Schedule #2—Required Attachments and Provisions and Assurances	
County-district number or vendor ID: 75-6002532	Amendment # (for amendments only):

Part 1: Required Attachments

The following table lists the fiscal-related and program-related documents that are required to be submitted with the application (attached to the back of each copy, as an appendix).

#	Applicant Type	Name of Required Fiscal-Related Attachment
No fiscal-related attachments are required for this grant.		

#	Name of Required Program-Related Attachment	Description of Required Program-Related Attachment
No program-related attachments are required for this grant.		

Part 2: Acceptance and Compliance

By marking an X in each of the boxes below, the authorized official who signs Schedule #1—General Information certifies his or her acceptance of and compliance with all of the following guidelines, provisions, and assurances.
Note that provisions and assurances specific to this program are listed separately, in Part 3 of this schedule, and require a separate certification.

X	Acceptance and Compliance
☒	I certify my acceptance of and compliance with the General and Fiscal Guidelines.
☒	I certify my acceptance of and compliance with the program guidelines for this grant.
☒	I certify my acceptance of and compliance with all General Provisions and Assurances requirements.
☒	I certify that I am not debarred or suspended. I also certify my acceptance of and compliance with all Debarment and Suspension Certification requirements.

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	Schedule #2—Required Attachments and Provisions and Assurances	
County-district number or vendor ID: 75-6002532		Amendment # (for amendments only):

Part 3: Program-Specific Provisions and Assurances

☒   I certify my acceptance of and compliance with all program-specific provisions and assurances listed below.

#	Provision/Assurance
1.	The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this grant will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
2.	The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
3.	The applicant assures that funds provided under the Instructional Materials Allotment (IMA) or other funding are insufficient to purchase enough lending technology for every student who needs dedicated access to a device.
4.	The applicant assures that it will provide access to lending technology and residential access to the Internet for students, including economically disadvantaged students and students with disabilities, who do not already have either the needed equipment or Internet service for learning at home.
5.	The applicant understands that equipment purchased with Technology Lending Program Grant funds is the property of the district or charter school.
6.	The applicant assures that infrastructure and technical support are adequate to support students' use of loaned equipment provided through the grant at its participating campus(es).
7.	The applicant assures that it will provide adequate staff to administer the program and ensure successful implementation.
8.	The applicant assures that it will account for the technology lending equipment in accordance with district policy for accounting for such equipment, including providing insurance when insurance is typically provided for such equipment. The applicant understands that the grant funds cannot be used to replace lost, stolen, or damaged equipment.
9.	The applicant assures that it will obtain a Technology Lending Agreement signed by the parents/guardian of each participating student and by the student participating in the program, including an assurance of student's mastery of the grade-appropriate Digital Citizenship strand of the Technology Applications Texas Essential Knowledge and Skills.
10.	The applicant assures that it has an approved 2013-2014 district technology plan on file with TEA. The applicant understands that if an approved 2013-2014 district technology plan is not on file with TEA at the time the applications is submitted to TEA on the application due date, the application is not eligible to be funded.
11.	The applicants assures that it is at Developing or higher Level of Progress in Teaching and Learning and in Educator Preparation in their Texas Campus School Technology and Readiness (STaR Chart) report for the 2012-2013 school year.
11.	The applicant assures that technology lending and use of electronic instructional materials are incorporated into school district or open-enrollment charter school's technology plan.
12.	The applicant assures that appropriate professional development has already been provided for teachers in the use of digital content or that appropriate professional development will be provided within the first three months of the grant period (i.e., October 1, 2014-December 31, 2014) to be prepared for the grant implementation.
13.	The applicant assures that a minimum of 50% of the funds awarded will be spent within the first four months of the grant period (i.e., October 1, 2014-Feburary 1, 2015), and that 100% of the funds will be expended no later than the end of the 1st year of the grant period (i.e. August 31, 2015) to ensure full program implementation through August 31, 2016.
14.	The applicant agrees to collect and report the data for the performance measures stated in the Program Guidelines under Program Evaluation. The applicant assures it will develop appropriate systems and processes to collect and report the required data.

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Schedule #5—Program Executive Summary	
County-district number or vendor ID: 75-6002532	Amendment # (for amendments only):

Provide a brief overview of the program you plan to deliver. Refer to the instructions for a description of the requested elements of the summary. Response is limited to space provided, front side only, font size no smaller than 10 point Arial.

Strawn ISD is applying for the 2014-2016 TEA Technology Lending Grant for its High School Campus in order to support the District's mission to provide every student with an educational foundation to prepare them for future success in life. The grant funds will be utilized to benefit the population of the program by providing a foundation for a student's education in a Technologically Modernized Society, by creating an academic and instructional versatility and convenience for Students and Instructors, providing a tailored academic environment for Students with Special Needs, and providing an overall long term savings for the School District as a whole. These objectives align with the Districts goals for the 2014-2015 school year of implementing technology in to the classroom in order to streamline effective education techniques thus enhancing classroom curriculum that will manifest into the student body through increased grade point averages and test scores.

The budget for the 9th-12th Grade Technology Lending Program is based off of careful selection of devices to be utilized. The device chosen to purchase for program implementation is a Dell Venue 8 Pro Tablet (that will be known as "Device" throughout the remainder of the proposal.) An attachable keyboard and case will also be included with the device. It has been found that these devices will best suit in meeting the objectives for the proposed program due to their versatility, convenience, and cost. The approximate price per device will be $683.88 plus $108.00 per device for a 2 year insurance policy against damage and theft. A total of 66 devices will be expected to be utilized for the duration of the proposed program. It is also expected that a maximum of 2 students will require financial assistance for residential internet for the duration of the proposed program. The amount budgeted for internet assistance is $1397.70. The total amount needed to implement a 9th-12th Grade Technology Lending Program will be $53,661.78.

A rough synopsis of the demographics of the Campus is that of a rural school, with a total District K-12 population of roughly 172. Out of the current student enrollment, 62.2% of the student body is considered economically disadvantaged. With these previous statistics, it is noted that because of a high rate of an economically disadvantaged student body, a successful implementation of a Technology Lending Program will prove to be vital in creating an educational cornerstone of lifelong success to students that otherwise would not have the opportunity presented to them due to financial constraints. Needs assessments are created through a collaboration of educators that includes administration as well as teachers. Administration determines the efficiency of a program according to the milestones set for achieving the proposed goals that address the assessed needs. Administration then determines if the said needs of the proposed program are to be to be updated and changed if the proposed timeline of the milestones are not being met within the timeframe stated. Ensuring that progress of the program is maintained; Instructors will implement necessary documentation throughout the program. Administration will collect the data in a timely manner in order to monitor the progress of the proposed program. The Superintendent will require all data is submitted in accordance with the proposed milestone timeline that is stated. Methods by which the proposed program is evaluated will be via Teacher and Student feedback containing the data of 1. What instructional methods are being implemented and utilized in the classroom as a result of the Technology Lending Program, and 2. Students overall grade point averages every six weeks as well as average yearly test scores of the district as well as a district budget analysis of the previous year before program implementation and the two years during program implementation. In addition, documentation will be maintained for purposes of mandatory performance measures. This can be achieved by a collection and evaluation of the Technology Director of all Technology User Agreements that are completed before devices are assigned to students on a full time basis as well as a daily roster of participating students that check out the devices on a daily basis. The roster will require the students name, grade, date, device checked out, and reason to borrow a device. This application thoroughly answers all statutory requirements requested by the TEA due to the fact that it is described how funds will be used to implement or enhance a technology lending program to loan students the equipment necessary to access and use electronic instructional materials. The applicant is not purchasing nor does it plan to purchase additional lending equipment at this time due to financial restraints and cannot adequately purchase and provide enough devices for all students on the High School campus that wish to participate in a Technology Lending Program. This application answers all TEA Requirements in the following order:

- Description of how the lending program aligns with existing mission and goals of the public school district or open-enrollment charter school.
- Description of how applicant will prioritize campuses with the highest need for a technology lending program.
- Description of how applicant will ensure access to lending equipment and residential access to the Internet among students who have the greatest need.

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- Description of how the lending program aligns with current curriculum, instruction, and classroom management policies and/or practices on its participating campus(es).
- Description of how applicant is using electronic instructional materials in one or more foundation curriculum subject area(s) for one or more grade level(s).
- Description of professional development for teachers in the use of electronic instructional materials that has already occurred or will occur no later than the first three months of the grant period (i.e., October 1, 2014-December 31, 2014) to be prepared for the grant implementation.
- Description of how infrastructure is adequate to support students' anticipated use of devices provided through the grant at its participating campus(es).
- Description of a plan for providing Internet access to the homes of students as needed.
- Description of how technical support is adequate to support students' anticipated use of devices provided through the grant at its participating campus(es).

The ongoing commitment to this program is of upmost importance. Administration realizes the importance of providing students with the best educational tools possible in order to achieve the most effective academic foundation possible. This can only be done with effective proactive involvement, communication, and monitoring of any proposed educational program. Funding of this proposed program will represent an academic paradigm shift of epic proportions not only for the Campus but for the District as a whole. Any other type of funding source to cover the entire cost of providing lending technology for every student who needs dedicated access to a device is non-existent. Once a Technology Lending Program is established, and technology is integrated into the classroom on a broad spectrum, The High School Campus will then be able to use future funds from the Instructional Materials Allotment as well as the District's general fund to systemically replace devices in the future thus continuously and systematically upgrading the Technology Lending Program on an annual basis.

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Schedule #5—Program Executive Summary (cont.)	
County-district number or vendor ID: 75-6002532	Amendment # (for amendments only):

Provide a brief overview of the program you plan to deliver. Refer to the instructions for a description of the requested elements of the summary. Response is limited to space provided, front side only, font size no smaller than 10 point Arial.

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Schedule #6—Program Budget Summary

County-district number or vendor ID: 75-6002532				Amendment # (for amendments only):		

Program authority: General Appropriations Act, Article III, Rider 8, 83rd Texas Legislature; Texas Education Code, Chapter 31, Section 31.021(f) and Chapter 32

Grant period: October 1, 2014, to August 31, 2016			Fund code: 410			

Budget Summary

Schedule #	Title	Class/ Object Code	Program Cost	Admin Cost	Total Budgeted Cost	
Schedule #8	Professional and Contracted Services (6200)	6200	$8525	$0	$8525	
Schedule #9	Supplies and Materials (6300)	6300	$0	$0	$0	
Schedule #10	Other Operating Costs (6400)	6400	$0	$0	$0	
Schedule #11	Capital Outlay (6600/15XX)	6600/ 15XX	$45,136	$0	$45,136	
	Total direct costs:		$53,661	$0	$53,661	
	Percentage% indirect costs (see note):		N/A	$0	$0	
Grand total of budgeted costs (add all entries in each column):			$53,661	$0	$53,661	

Administrative Cost Calculation

Enter the total grant amount requested:	$53,661
Percentage limit on administrative costs established for the program (15%):	× .15
Multiply and round down to the nearest whole dollar. Enter the result. This is the maximum amount allowable for administrative costs, including indirect costs:	$N/A

NOTE: Indirect costs are calculated and reimbursed based on actual expenditures when reported in the expenditure reporting system, regardless of the amount budgeted and approved in the grant application. If indirect costs are claimed, they are part of the total grant award amount. They are not in addition to the grant award amount.

Indirect costs are not required to be budgeted in the grant application in order to be charged to the grant. Do not submit an amendment solely for the purpose of budgeting indirect costs.

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Schedule #8—Professional and Contracted Services (6200)			
County-district number or vendor ID: 75-6002532		Amendment # (for amendments only):	

NOTE: Specifying an individual vendor in a grant application does not meet the applicable requirements for sole-source providers. TEA's approval of such grant applications does not constitute approval of a sole-source provider.

	Expense Item Description	Grant Amount Budgeted	
6269	Rental or lease of buildings, space in buildings, or land Specify purpose:	$0	
6299	Contracted publication and printing costs (specific approval required only for nonprofits) Specify purpose:	$0	
62XX	ESC charges as per approved cost allocation plan, such as internal service fund. To be completed by ESC only when ESC is the applicant. Check all that apply: ☐ Salaries/benefits ☐ Other: ☐ Networking (LAN) ☐ Other: ☐ Computer/office equipment lease ☐ Other: ☐ Building use ☐ Other: ☐ Copier/duplication services ☐ Other: ☐ Telephone ☐ Other: ☐ Administrative ☐ Other:	$0	
	a. Subtotal of professional and contracted services (6200) costs requiring specific approval:	$0	

Professional Services, Contracted Services, or Subgrants Less Than $10,000

#	Description of Service and Purpose	Check If Subgrant	Grant Amount Budgeted	
1	Residential Internet Assistance for Qualified Students	☐	$1397	
2	2 Year Insurance Policy on 66 Dell Venue 8 Pro Devices	☐	$7128	
3		☐	$	
4		☐	$	
5		☐	$	
6		☐	$	
7		☐	$	
8		☐	$	
9		☐	$	
10		☐	$	
	b. Subtotal of professional services, contracted services, or subgrants less than $10,000:		$8525	

Professional Services, Contracted Services, or Subgrants Greater Than or Equal to $10,000

	Specify topic/purpose/service:	☐ Yes, this is a subgrant	
	Describe topic/purpose/service:		

	Contractor's Cost Breakdown of Service to Be Provided	Grant Amount Budgeted	
1	Contractor's payroll costs # of positions:	$0	
	Contractor's subgrants, subcontracts, subcontracted services	$0	
	Contractor's supplies and materials	$0	
	Contractor's other operating costs	$0	
	Contractor's capital outlay (allowable for subgrants only)	$0	
	Total budget:	$0	

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Schedule #8—Professional and Contracted Services (6200)

County-District Number or Vendor ID: 75-6002532	Amendment number (for amendments only):

Professional Services, Contracted Services, or Subgrants Greater Than or Equal to $10,000 (cont.)

	Specify topic/purpose/service:		☐ Yes, this is a subgrant	
	Describe topic/purpose/service:			
2	**Contractor's Cost Breakdown of Service to Be Provided**		**Grant Amount Budgeted**	
	Contractor's payroll costs	# of positions:	$0	
	Contractor's subgrants, subcontracts, subcontracted services		$0	
	Contractor's supplies and materials		$0	
	Contractor's other operating costs		$0	
	Contractor's capital outlay (allowable for subgrants only)		$0	
		Total budget:	$0	

	Specify topic/purpose/service:		☐ Yes, this is a subgrant	
	Describe topic/purpose/service:			
3	**Contractor's Cost Breakdown of Service to Be Provided**		**Grant Amount Budgeted**	
	Contractor's payroll costs	# of positions:	$0	
	Contractor's subgrants, subcontracts, subcontracted services		$0	
	Contractor's supplies and materials		$0	
	Contractor's other operating costs		$0	
	Contractor's capital outlay (allowable for subgrants only)		$0	
		Total budget:	$0	

	Specify topic/purpose/service:		☐ Yes, this is a subgrant	
	Describe topic/purpose/service:			
4	**Contractor's Cost Breakdown of Service to Be Provided**		**Grant Amount Budgeted**	
	Contractor's payroll costs	# of positions:	$0	
	Contractor's subgrants, subcontracts, subcontracted services		$0	
	Contractor's supplies and materials		$0	
	Contractor's other operating costs		$0	
	Contractor's capital outlay (allowable for subgrants only)		$0	
		Total budget:	$0	

	Specify topic/purpose/service:		☐ Yes, this is a subgrant	
	Describe topic/purpose/service:			
5	**Contractor's Cost Breakdown of Service to Be Provided**		**Grant Amount Budgeted**	
	Contractor's payroll costs	# of positions:	$0	
	Contractor's subgrants, subcontracts, subcontracted services		$0	
	Contractor's supplies and materials		$0	
	Contractor's other operating costs		$0	
	Contractor's capital outlay (allowable for subgrants only)		$0	
		Total budget:	$0	

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	Schedule #8—Professional and Contracted Services (6200)			
	County-District Number or Vendor ID: 75-6002532		Amendment number (for amendments only):	
	Professional Services, Contracted Services, or Subgrants Greater Than or Equal to $10,000 (cont.)			
6	Specify topic/purpose/service:		☐ Yes, this is a subgrant	
	Describe topic/purpose/service:			
	Contractor's Cost Breakdown of Service to Be Provided		**Grant Amount Budgeted**	
	Contractor's payroll costs	# of positions:	$0	
	Contractor's subgrants, subcontracts, subcontracted services		$0	
	Contractor's supplies and materials		$0	
	Contractor's other operating costs		$0	
	Contractor's capital outlay (allowable for subgrants only)		$0	
		Total budget:	$0	
7	Specify topic/purpose/service:		☐ Yes, this is a subgrant	
	Describe topic/purpose/service:			
	Contractor's Cost Breakdown of Service to Be Provided		**Grant Amount Budgeted**	
	Contractor's payroll costs	# of positions:	$0	
	Contractor's subgrants, subcontracts, subcontracted services		$0	
	Contractor's supplies and materials		$0	
	Contractor's other operating costs		$0	
	Contractor's capital outlay (allowable for subgrants only)		$0	
		Total budget:	$0	
8	Specify topic/purpose/service:		☐ Yes, this is a subgrant	
	Describe topic/purpose/service:			
	Contractor's Cost Breakdown of Service to Be Provided		**Grant Amount Budgeted**	
	Contractor's payroll costs	# of positions:	$0	
	Contractor's subgrants, subcontracts, subcontracted services		$0	
	Contractor's supplies and materials		$0	
	Contractor's other operating costs		$0	
	Contractor's capital outlay (allowable for subgrants only)		$0	
		Total budget:	$0	
	c. Subtotal of professional services, contracted services, and subgrants greater than or equal to $10,000:		$0	
	a. **Subtotal of professional services, contracted services, and subgrant costs requiring specific approval:**		$0	
	b. **Subtotal of professional services, contracted services, or subgrants less than $10,000:**		$8525	
	c. **Subtotal of professional services, contracted services, and subgrants greater than or equal to $10,000:**		$0	
	d. **Remaining 6200—Professional services, contracted services, or subgrants that do not require specific approval:**		$0	
	(Sum of lines a, b, c, and d) Grand total		$8525	

For a list of unallowable costs and costs that do not require specific approval, see the guidance posted on the Division of Grants Administration Grant Management Resources page.

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Schedule #9—Supplies and Materials (6300)						
County-District Number or Vendor ID: 75-6002532				Amendment number (for amendments only):		
Expense Item Description						

63XX	ESC charges as per approved cost allocation plan, such as internal service fund. To be completed by ESC only when ESC is the applicant. Check all that apply:				**Grant Amount Budgeted**	
	☐ Print shop fees		☐ Technology-related supplies			
	☐ Postage		☐ Other:		$0	
	☐ Copy paper		☐ Other:			

	Technology Hardware—Not Capitalized					
6399	#	Type	Purpose	Quantity	Unit Cost	Grant Amount Budgeted
	1				$	
	2				$	
	3				$	$0
	4				$	
	5				$	

6399	Technology software—Not capitalized	$0	
6399	Supplies and materials associated with advisory council or committee	$0	
	Subtotal supplies and materials requiring specific approval:	$0	
	Remaining 6300—Supplies and materials that do not require specific approval:	$0	
	Grand total:	**$0**	

For a list of unallowable costs and costs that do not require specific approval, see the guidance posted on the Division of Grants Administration Grant Management Resources page.

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	Schedule #10—Other Operating Costs (6400)				
County-District Number or Vendor ID: 75-6002532			Amendment number (for amendments only):		
	Expense Item Description			**Grant Amount Budgeted**	
64XX	ESC charges as per approved cost allocation plan, such as internal service fund. To be used by ESC when ESC is the applicant. Check all that apply: ☐ ESC-owned vehicle usage ☐ Other: ☐ Insurance ☐ Other:			$0	
6411	Out-of-state travel for employees (includes registration fees) Specify purpose:			$0	
6412	Travel for students (includes registration fees; does not include field trips): Specific approval required only for nonprofit organizations. Specify purpose:			$0	
6413	Stipends for non-employees (specific approval required only for nonprofit organizations) Specify purpose:			$0	
6419	Travel for non-employees (includes registration fees; does not include field trips): Specific approval required only for nonprofit organizations Specify purpose:			$0	
6411/ 6419	Travel costs for executive directors (6411); superintendents (6411); or board members (6419): Includes registration fees Specify purpose:			$0	
6429	Actual losses that could have been covered by permissible insurance			$0	
6490	Indemnification compensation for loss or damage			$0	
6490	Advisory council/committee travel or other expenses			$0	
6499	Membership dues in civic or community organizations (not allowable for university applicants) Specify name and purpose of organization:			$0	
6499	Publication and printing costs—if reimbursed (specific approval required only for nonprofit organizations) Specify purpose:			$0	
	Subtotal other operating costs requiring specific approval:			$0	
	Remaining 6400—Other operating costs that do not require specific approval:			$0	
			Grand total:	$0	

In-state travel for employees does not require specific approval. Field trips consistent with grant program guidelines do not require specific approval. See TEA Guidelines Related to Specific Costs for more information about field trips. For a list of unallowable costs and costs that do not require specific approval, see the guidance posted on the Division of Grants Administration Grant Management Resources page.

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	Schedule #11—Capital Outlay (6600/15XX)				
County-District Number or Vendor ID: 75-6002532			Amendment number (for amendments only):		
15XX is only for use by charter schools sponsored by a nonprofit organization.					
#	Description/Purpose	Quantity	Unit Cost	Grant Amount Budgeted	
6669/15XX—Library Books and Media (capitalized and controlled by library)					
1		N/A	N/A	$0	
66XX/15XX—Technology hardware, capitalized					
2	Dell Venue 8 Pro Tablets	66	$585	$38,669	
3	Attachable Keyboard	66	$69	$4619	
4	Protective Cover	66	$27	$1847	
5		0	$0	$0	
6		0	$0	$0	
7		0	$0	$0	
8		0	$0	$0	
9		0	$0	$0	
10		0	$0	$0	
11		0	$0	$0	
66XX/15XX—Technology software, capitalized					
12		0	$0	$0	
13		0	$0	$0	
14		0	$0	$0	
15		0	$0	$0	
16		0	$0	$0	
17		0	$0	$0	
18		0	$0	$0	
66XX/15XX—Equipment, furniture, or vehicles					
19		0	$0	$0	
20		0	$0	$0	
21		0	$0	$0	
22		0	$0	$0	
23		0	$0	$0	
24		0	$0	$0	
25		0	$0	$0	
26		0	$0	$0	
27		0	$0	$0	
28		0	$0	$0	
66XX/15XX—Capital expenditures for improvements to land, buildings, or equipment that materially increase their value or useful life					
29				$0	
			Grand total:	$45,136	

For a list of unallowable costs, as well as guidance related to capital outlay, see the guidance posted on the Division of Grants Administration Grant Management Resources page.

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Schedule #12—Demographics and Participants to Be Served with Grant Funds

County-district number or vendor ID: 75-6002532	Amendment # (for amendments only):

Part 1: Student Demographics. Enter the data requested for the population to be served by this grant program. If data is not available, enter DNA. Use the comments section to add a description of any data not specifically requested that is important to understanding the population to be served by this grant program.

Total enrollment:			172	
Category	**Number**	**Percentage**	**Category**	**Percentage**
African American	4	2.3%	Attendance rate	97.4%
Hispanic	62	36%	Annual dropout rate (Gr 9-12)	0%
White	106	61.6%	TAKS met 2011 standard, all tests (sum of all grades tested; standard accountability indicator)	69%
Asian	0	0	TAKS commended 2011 performance, all tests (sum of all grades tested)	<1%
Economically disadvantaged	107	62.2%	Students taking the ACT and/or SAT	62.5
Limited English proficient (LEP)	15	8.7%	Average SAT score (number value, not a percentage)	976
Disciplinary placements	0	0%	Average ACT score (number value, not a percentage)	21.2%

Comments

The above statistics were taken from 2011-2012 Academic Excellence Indicator System (AEIS) Campus Reports data.

Part 2: Students to Be Served with Grant Funds. Enter the number of students in each grade, by type of school, projected to be served under the grant program.

School Type	PK (3-4)	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
Public											13	14	17	22	66
Open-enrollment charter school															
Public institution															
Private nonprofit															
Private for-profit															
TOTAL:															66

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Schedule #13—Needs Assessment

County-district number or vendor ID: 75-6002532	Amendment # (for amendments only):

Part 1: Process Description. A needs assessment is a systematic process for identifying and prioritizing needs, with "need" defined as the difference between current achievement and desired or required accomplishment. Describe your needs assessment process, including a description of how needs are prioritized. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Districts needs assessment are conducted prioritizing needs that correlate with the districts mission to provide every student with an educational foundation that will prepare them for future success in their lives. If meeting the said need will fulfill more than one purpose in order to advance towards the districts mission, it is considered a greater need and therefore receives higher priority. The High School campus has received the highest priority due to the fact that there is the greatest demand for academic enrichment itself on this campus as well as demonstrated maturity and responsibility shown from the students in order to take personal initiative during program implementation. The students in grades 9th-12th can utilize the devices in many more ways than the younger grades of the district. The Administration has come to the previous conclusion due to the fact that High School Students have a greater need for academic enrichment in order to meet graduation requirements with a larger course load in all core subjects, including Dual Credit Courses, as well as develop skills for post-secondary education. Students can compose research papers and access information to enhance comprehension of core subjects. They will be able to utilize the devices to also enrich their academic experience through apps, installed software, and online tutoring. Also, due to a growing course load, students will also be able to download online curriculum and complete assignments digitally thus representing an overall long term savings for the district as a whole. Demonstrated maturity and responsibility of students is also a factor of the decision to include only the 9th-12th grades of the District due to the fact the option will be given to students to take the digital devices to their personal residence after normal school hours in order to take full advantage of the use of the devices for educational purposes. Currently, there is a draconian need for the incoming 9th-12th grade students of the High School Campus to have access to technology. The current computer lab consists of only 8 desktop computers and 18 laptops that are available for check out. The High School Campus currently contains approx. A total of 66, 9th-12th grade students that are expected to attend for the 2014-2015 school year. Most devices available for student use are severely dated with ages ranging from 13 to 7 years of age. With these statistics, one can see that it is impossible for every student to adequately utilize the current technology available. Most classrooms opt to check out the laptops but then have to share them among students. The High School Campus (just recently implemented a BYOD (Bring Your Own Device) option. However, this can prove fruitless with any type of academic integration in order to fulfill the districts mission. Students are only able to access content for random reasons without any type of academic paradigm in place. With access to a Technology Lending Program, and implementation led by administration and instructors, students will have the ability to utilize a device in a cohesive, streamlined educational manner accompanied by instruction as well as a baseline of comparison to adhere to. Having this ability will prove to be a huge asset to the High School students. A Technology Lending Program will address the following five existing needs of the campus itself.

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Schedule #13—Needs Assessment (cont.)	
County-district number or vendor ID: 75-6002532	Amendment # (for amendments only):

Part 2: Alignment with Grant Goals and Objectives. List your top five needs, in rank order of assigned priority. Describe how those needs would be effectively addressed by implementation of this grant program. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Identified Need	How Implemented Grant Program Would Address
1.	9th-12th Grade Students Lack of 21st Century Technology Skills	An Implemented Technology Lending Program would provide students the access to achieve an instructional foundation of intergrading technology into their current environment. This education will serve as a cornerstone for their future academic career as well as day to day living in a modern society.
2.	Need of Versatility and Convenience of Classroom Instruction for Students	An Implemented Technology Lending Program would provide students an opportunity to achieve a more versatile as well as a more convenient learning experience. This will be due to being able to access and download updated information/text 24/7, being able incorporate technology into classroom instruction, and engage in a "real time" learning environment with their current instructor.
3.	Need of Versatility and Convenience of Classroom Instruction for Instructors	An Implemented Technology Lending Program would provide Instructors an opportunity to achieve a more versatile as well as a more convenient learning environment. This will be due to accessibility of digital curriculum, apps, and e-books to integrate into their teaching methods. Instructors will also be able to mass send and receive assignments as well as custom choose material for each student to supplement classroom teaching. This will also greatly assist Instructors with a high student/teacher ratio classroom.
4.	Need for a Tailored Learning Environment for Students with Special Needs	An Implemented Technology Lending Program would provide a tailored "inclusion" environment for Students with Special Needs. By possessing a Device, Students and Educators will also have access to customized software and apps to assist in classroom instruction for a student with a special need.
5.	Need for Overall Long Term Cost Savings for a School District	An Implemented Technology Lending Program would provide an Overall Long Term Cost Savings for the District in the form of, but not limited to: Professional Development, Digital Curriculum, E-Books, Supplemental Instructional Materials, Paper, Ink, and Toner.

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Schedule #14—Management Plan		

County-district number or vendor ID: 75-6002532	Amendment # (for amendments only):

Part 1: Staff Qualifications. List the titles of the primary project personnel and any external consultants projected to be involved in the implementation and delivery of the program, along with desired qualifications, experience, and any requested certifications. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Title	Desired Qualifications, Experience, Certifications
1.	Superintendent	Superintendent of Strawn ISD
2.	Principal	Principal of Strawn ISD
3.	Technology Director	Technology Director of Strawn ISD
4.	Business Manager	Business Manager of Strawn ISD
5.		

Part 2: Milestones and Timeline. Summarize the major objectives of the planned project, along with defined milestones and projected timelines. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Objective		Milestone	Begin Activity	End Activity
1.	To prepare Students for a 21st Century Technology Integrated Atmosphere	1.	Professional Development for Instructors of Device	10/01/2014	12/31/2014
		2.	Instruction for Students of the Device	11/01/2014	02/01/2015
		3.	Device utilization and incorporation into the classroom by Students and Instructors	11/01/2015	02/01/2016
		4.	Obtain participating Student feedback/ Implement adjustment of program to foster student participation	03/01/2014	03/01/2015
		5.	Increase of Campus overall STAAR test score average	4/01/2015	07/01/2016
2.	To provide Students Academic Versatility and Convenience with Technology	1.	Professional Development for Instructors of Device	10/01/2014	12/31/2014
		2.	Instruction for Students of the Device	11/01/2014	2/01/2015
		3.	Device utilization and incorporation into the classroom by Students and Instructors	11/01/2015	02/01/2016
		4.	Obtain participating Student feedback/Implement adjustment of program to foster student participation	03/01/2014	03/01/2015
		5.	Increase of Campus overall STAAR test score average	04/01/2015	07/01/2016
3.	To provide Instructors Classroom Versatility and Convenience with Technology	1.	Professional Development for Instructors of Device	10/01/2014	12/31/2014
		2.	Instruction for Students of the Device	11/01/2014	02/01/2015
		3.	Device utilization and incorporation into the classroom by Students and Instructors	11/01/2015	02/01/2016
		4.	Obtain participating Student feedback/Implement adjustment of program to foster student participation	03/01/2014	03/01/2015
		5.	Increase of Campus overall STAAR test score average	04/01/2015	07/01/2016
4.	Added Assistance for the Academic Enrichment of Students with Special Needs	1.	Professional Development for Instructors of Device	10/01/2014	12/31/2014
		2.	Instruction for Students of the Device	11/01/2014	02/01/2015
		3.	Device utilization and incorporation into the classroom by the Students and Instructors	11/01/2015	02/01/2016
		4.	Obtain participating Student's parental feedback	03/01/2014	03/01/2015

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Schedule #14—Management Plan (cont.)	
County-district number or vendor ID: 75-6002532	Amendment # (for amendments only):

Part 3: Feedback and Continuous Improvement. Describe the process and procedures your organization currently has in place for monitoring the attainment of goals and objectives. Include a description of how the plan for attaining goals and objectives is adjusted when necessary and how changes are communicated to administrative staff, teachers, students, parents, and members of the community. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The process the district has for monitoring the attainment of goals and objectives is for Administration to convey verbally and in writing specifications of the program to first faculty members participating in a program by means of a faculty meeting and then to students and guardians of students participating in a program. This is done via a community meeting that involves administration, guardians, parents, and students. Guardians, parents, and students are then required to sign a form stating they have been explained to about every part of the existing program via the Technology Lending Agreement that has been adopted by the District for the Technology Lending Program. Goals and objectives are deemed to need to be adjusted when program milestones are not met by the date specified in the proposed program. When it is deemed that goals and objectives need to be adjusted due to milestones not being met, first, the participating faculty is addressed by administration and is conveyed to as to how changes will be made. Following will be written notification to Students, Parents, and Guardians of Students.

Part 4: Sustainability and Commitment. Describe any ongoing, existing efforts that are similar or related to the planned project. How will you coordinate efforts to maximize effectiveness of grant funds? How will you ensure that all project participants remain committed to the project's success? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Currently, the only kind of existing effort that is similar or related to the planned program is the ability for classrooms to check out laptops from the High School's computer lab. Efforts to support the proposed program will be coordinated through conveying of information from administration to faculty and then to parents, guardians and then students as to what exactly is expected to occur throughout the course of the program. Ensuring that all project participants remain committed to the program's success will be done via communication by administration as well as modification of position responsibilities of Instructors in carrying out the proposed program specifications. Instructors will also be responsible for incorporating the devices into classroom instruction. Students will participate in the incorporation of the program as well in order to receive a passing grade.

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	Schedule #15—Project Evaluation		

County-district number or vendor ID: 75-6002532 | Amendment # (for amendments only):

Part 1: Evaluation Design. List the methods and processes you will use on an ongoing basis to examine the effectiveness of project strategies, including the indicators of program accomplishment that are associated with each. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Evaluation Method/Process		Associated Indicator of Accomplishment
1.	Data obtained From Technology Director	1.	High percentage of students utilizing borrowed device
		2.	High percentage of economically disadvantaged students utilizing borrowed device
		3.	Improvement of districts overall GPA
2.	Data obtained from Students	1.	High percentage of students utilizing borrowed device
		2.	High percentage of economically disadvantaged students utilizing borrowed device
		3.	Improvement of districts overall GPA
3.	Data obtained from Instructors	1.	Digital Curriculum utilized in the classroom
		2.	Educational enrichment tools utilized in the classroom
		3.	Improvement of districts overall GPA
4.	Data obtained from Instructors Pertaining to Students with Special Needs	1.	Digital Curriculum utilized in the classroom
		2.	Educational Enrichment tools used for a student with a special need
		3.	Improvements of individual students overall GPA
5.	Cost analysis of the district's budget of current and future two years	1.	Digital curriculum bought vs hardback book
		2.	Educational enrichment tools accessed free of charge
		3.	Logistical data determining curriculum, paper, ink, toner, and utility cost

Part 2: Data Collection and Problem Correction. Describe the processes for collecting data that are included in the evaluation design, including program-level data such as program activities and the number of participants served, and student-level academic data, including achievement results and attendance data. How are problems with project delivery to be identified and corrected throughout the project? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The process of collecting data for the proposed program will be done within three steps.

- First, Administration will perform a cost analysis of the district's budget of the previous school year before program implementation. Purchase of textbooks, supplemental instructional material, paper, ink, and toner will be documented for the 2013-2014 school year. The same information will be documented for the next two years of program implementation.
- Second, the Technology Director will convey to administration statistical data of students participating in the Technology Lending Program. This information can be obtained by analysis of a daily roster that will be maintained by the Technology Director. The roster will record the date, students name, grade, device, and the reason for checking out a device. ISD Personnel will be able to determine, anonymously, what percentage of participating students are economically disadvantaged. Personnel will also be able to submit to administration attendance of all students participating in the Technology Lending Program. For every six week grading period, Instructors will also submit, orally or in writing, to administration, how they have effectively implemented the technology into their classrooms, as well as what they have adopted into the existing instruction that assists any students with special needs in their classroom. Overall grade point averages will also be documented as well as end of the year test scores.
- Third, students will be required to submit in writing or orally how they have utilized the devices for educational purposes. This will be documented at the beginning and the end of the proposed program. With all the above information submitted, documented and examined by administration, program-level data such as program activities and the number of participants served, and student-level academic data, including achievement results and attendance data will be available throughout the program.

Problems with project delivery will be identified by indication that requested statistics are not submitted by the next school day after a 6 week grading period has ended. All 9th-12th grade student instructors will be notified before program implementation that data collection and submission are mandatory.

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Schedule #16—Responses to Statutory Requirements	
County-district number or vendor ID: 75-6002532	Amendment # (for amendments only):

Statutory Requirement 1: Applicant must describe how it will use funds to implement or enhance a technology lending program to loan students the equipment necessary to access and use electronic instructional materials. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Using funds to implement or enhance a technology lending program will be as follows: Once funds are awarded, approx. 66 devices will be purchased for students in grades 9th-12th for the 2014-2015 school year. Upon receiving the devices, documentation of the manufacturer number will be done for each device for insurance purposes and submitted to the insurance company. Each device will then become insured before being assigned to students as well as given a "name". The "name" will be documented along with each devices manufacturer number and records will be stored in a secure place. All devices will then be reviewed and modified by the resident Technology Director in order to operate in accordance with the proposed program objectives. Once devices are modified, a facility meeting will be orchestrated by administration to convey all aspects of the program to the facility. A community meeting consisting of Students, Guardians, Parents, Faculty, and Administration will then commence to convey all aspects of the program as well as the Technology User Agreement and to answer any questions in regards to the Technology Lending Program. Parents and Guardians will be required to submit to the agreement in writing before the student participates in the proposed program. For students opting to check out the devices full time, Parents or Guardians will be required to submit a monetary deposit. If internet access is required to be installed at a student's residence at the time of the community meeting and requested, the Parent or Guardian will also be required to submit in writing via The Technology Lending Agreement, that the internet provided will be used solely for educational purposes by the student. The Technology Lending Agreement will also verify that students receiving internet access at home have demonstrated grade level mastery of the Digital Citizenship Strand of TEKS or a comparable local proficiency method. Devices will then be assigned to students for their intended use and proposed program will commence utilizing the previously stated objectives and milestones. Currently, the High School possesses only enough equipment to loan to a very low number of students in grades 9th-12th. For most circumstances, laptops are given to a whole class for the students to share. This circumstance does not make for a Technology Lending Program to exist in a cohesive, progressive manner that aligns with the Executive Summary previously stated. The students or instructors of the district cannot currently integrate any version of progressive instructional classroom techniques with the lack of available Technology Lending Devices.

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Schedule #16—Responses to Statutory Requirements	
County-district number or vendor ID: 75-6002532	Amendment # (for amendments only):

Statutory Requirement 2: If the applicant has already purchased, or is also purchasing, lending equipment through other funding sources such as the Instructional Materials Allotment, the applicant must describe how equipment from all funding sources will be used in a cohesive manner to support efforts to ensure students have dedicated access to a technology device. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The applicant has not already purchased nor plans to purchase lending equipment through other funding sources.

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Schedule #17—Responses to TEA Program Requirements

County-district number or vendor ID: 75-6002532	Amendment # (for amendments only):

TEA Program Requirement 1: Applicant must describe how the lending program aligns with existing mission and goals of the public school district or open-enrollment charter school. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The High School 9th-12th Grade Technology Lending Program is in concurrence with the District's mission to provide every student with an educational foundation to prepare them for future success in life. The proposed lending program aligns with the school districts mission with the following five objectives:

1. **To prepare Students for a 21st Century Technology Integrated Atmosphere** – today's society functions with the ability to adapt and integrate with technological advances. Every part of daily living from new homes to the current workplace incorporates technology to some degree.

2. **To provide Students Academic Versatility and Convenience with Technology** – having access to a device will enable students to participate in a more modern educational arena that includes supplemental educational tools thus representing a more streamlined, cohesive classroom environment.

3. **To provide Instructors Classroom Versatility and Convenience with Technology**- with students having access to a device, Instructors will be given the opportunity to provide students with a more modern educational experience with supplemental educational tools thus representing a more streamlined, cohesive classroom environment.

4. **Added Assistance for the Academic Enrichment of Students with Special Needs**- Instructors will be given the opportunity to create an academic environment for students with special needs through the accessing of supplemental instructional resources and curriculum catered to those needs. This will create an overall inclusion environment in the classroom.

5. **Overall Long Term Cost Savings of a District**- Savings of a district with a Technology Lending Program will be represented by cost savings of digital textbooks vs hardbacks, free instructional material available online vs purchase of said material, free apps and online tutoring for instructional supplementation, and elimination of overhead costs of a computer lab via electricity, paper, ink, and toner.

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Schedule #17—Responses to TEA Program Requirements	
County-district number or vendor ID: 75-6002532	Amendment # (for amendments only):

TEA Program Requirement 2: Applicant must describe how it will prioritize campuses with the highest need for a technology lending program. Applicant must also describe how it will ensure access to lending equipment and residential access to the Internet among students who have the greatest need. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

In the event funding is secured, priority will be placed on the High School campus due to the fact that there is the greatest demand for academic enrichment itself on this campus as well as demonstrated maturity and responsibility shown from the students in order to take personal initiative during program implementation. The students in grades 9th-12th can utilize the devices in many more ways than the younger grades of the district. The Administration has come to the previous conclusion due to the fact that High School Students have a greater need for academic enrichment in order to meet graduation requirements with a larger course load as well as develop skills for post-secondary education. Students can compose research papers, utilize online tools, and access information to enhance comprehension of core subjects. They will be able to utilize the devices to also enrich their academic experience through apps and online tutoring. Also, due to a growing course load, students will also be able to download online curriculum and complete assignments digitally thus representing an overall long term savings for the district as a whole. Demonstrated maturity and responsibility of students is also a factor of the decision to include only 9th-12th grades of the district due to the fact the option will be given to students to take the digital devices to their personal residence after normal school hours in order to take full advantage of the use of the devices for educational purposes.

 In addition to this proposal, administration will ensure that every student that is considered economically disadvantaged will receive priority during the Technology Lending Program. Priority will be placed using the following method.

Once a community meeting is completed, all Technology User Agreements completed and submitted will be analyzed. District Personnel will be able to verify out of which students that are participating, who exactly is to qualify to be economically disadvantaged. These students will then be the first students offered a lending device at the beginning of the program. Furthermore, if the participating student opts to check out their device full time, and it is found that they do not have access to residential internet at the time of program implementation, the district will commence with necessary preparations to make sure residential internet access if provided.

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Schedule #17—Responses to TEA Program Requirements (cont.)	
County-district number or vendor ID: 75-6002532	Amendment # (for amendments only):

TEA Program Requirement 3: Applicant must describe how the lending program aligns with current curriculum, instruction, and classroom management policies and/or practices on its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The Technology Lending Program aligns with the current curriculum due to the fact that the High School Campus currently utilizes digital software for some core subjects as well as academic instructional supplemental material. High School students also participate in Dual Credits Courses via distance learning. The High School Campus also incorporates some electronic devices into the classroom via BYOD (Bring Your Own Device) thus practicing limited classroom management for electronic devices.

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Schedule #17—Responses to TEA Program Requirements (cont.)	
County-district number or vendor ID: 75-6002532	Amendment # (for amendments only):

TEA Program Requirement 4: Applicant must describe how it is using electronic instructional materials in one or more foundation curriculum subject area(s) for one or more grade level(s). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The High School Campus currently does participate in the use of electronic instructional materials in core subject curriculum. The instructors currently utilize Blue Pelican Math Curriculum for 7th-12th math courses. This is a digital curriculum that implements lessons for the instructor as well as teaching to STAAR testing standards. The High School also participates with supplemental instruction with Think Through Math and I Station for 7th and 8th grade classrooms. Both of these are award winning programs that cater to the subjects of Reading and Math. High School students also participate in Dual Credit courses online.

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Schedule #17—Responses to TEA Program Requirements (cont.)	
County-district number or vendor ID: 75-6002532	Amendment # (for amendments only):

TEA Program Requirement 5: Applicant must describe professional development for teachers in the use of electronic instructional material that has already occurred or will occur within the first three months of the grant period (i.e., October 1, 2014-December 31, 2014) to be prepared for the grant implementation. Note: Any professional development that is provided within the grant period must be provided with non-grant funds. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

 Professional Development of the Technology Lending Devices for the High School Instructors will occur between the dates of Oct 1, 2014 – Dec 31, 2014. It will occur through the ESC Region 11 Service Center. Professional development will include but not be limited to objectives and milestones, accessing and manipulating features of a Tech Lending Device, downloading techniques and resources for curriculum, downloading techniques and resources of apps, and downloading techniques and resources for online books. All professional development will occur by using non grant funds.

TEA Program Requirement 6: Applicant must describe how infrastructure is adequate to support students' anticipated use of devices provided through the grant at its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Anticipated infrastructure for the High School campus for the 2015-2016 school year will be as follows:
Internet Connection - 20mbps wireless bridge link from Next Link. Access will continue to be routed through the Region 11 Service Center.
Email- Accessed through Region 11 Service Center.
Planned Wireless LAN- Cisco 4402 Wireless LAN Controller w/ 25 AP access licenses Wireless AP's as needed in each building mounted to ceiling. Current Internal Network- Microsoft Windows Active Directory 2008.
This infrastructure will be more than adequate to support the participating campuses needs to implement a Technology Lending Program.

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Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: 75-6002532	Amendment # (for amendments only):

TEA Program Requirement 7: Applicant must describe a plan for providing Internet access to the homes of students as needed. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

In the event it is determined that residential internet access if required for a student participating in the Technology Lending Program, the necessary steps will be taken:

Out of the percentage of students participating in the program, those that choose the option to check out the device full time will participate in the next phase as follows:

- If internet access is deemed to be required and has the ability to be installed at the student's residence at the time of the community meeting, assistance is then requested at that time, the guardian or parent will then also be required to submit via The Technology Lending Agreement, that the Internet provided will be used solely for educational purposes by the student.
- The Technology Lending Agreement will also verify that students receiving Internet access at home have demonstrated grade level mastery of the Digital Citizenship Strand of TEKS or a comparable local method.

Once all previous stages stated are completed, the district will arrange for a service carrier to install internet service at the specified place of residence for the term of the program and for the district to be billed by the service carrier for the term of the proposed program.

TEA Program Requirement 8: Applicant must describe how technical support is adequate to support students' anticipated use of devices provided through the grant at its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Technical support will be adequate on the High School campus. One full time technician as well as one part time technician are employed by the district in order to maintain an adequate instructional environment. They will be required to record necessary information pertaining to the proposed program as well as maintain devices in order to be fully functional for the proposed program. The Districts internet service is also through the ESC Region 11 Service Center thus maintaining technical support from another source as well.

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Schedule #17—Responses to TEA Program Requirements (cont.)	
County-district number or vendor ID: 75-6002532	Amendment # (for amendments only):

TEA Program Requirement 9: Applicant must describe how the grant will be administered on participating campus(es), including a description of how the check-out and check-in process will operate, who will be in charge of the check-out process, especially in cases of competing need, and the process that will be used to maintain the technology lending equipment in proper working condition. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The Technology Instructor will be in charge of the entire check in/check out process. For students opting to check out a device on a daily basis, if there is a shortage of devices on that particular day, students needing devices to complete classroom assignments will take priority.

In the event funding is secured for the proposed program, students will be presented the option to either 1: Check out the devices full time (able to take devices off campus) or 2: Check out the devices during school hours to participate in the proposed program.

For students that do check out devices on a full time basis, the process will be as follows:
- Devices will be purchased, accounted for, and insured.
- A participating Faculty meeting followed by a Community meeting will take place and participating students will be required to agree in writing to the terms of the Technology Lending Agreement and submit a non-refundable deposit.
- Students will then be in charge of their device and required to bring it to school every day for program implementation per the Technology Lending Agreement.
- Students will be in required to report any malfunctions to the Technology Instructor per the Technology Lending Agreement.
- The Technology Instructor will maintain all equipment as well as utilize purchased warranties and insurance policies. Malfunctioning devices will be repaired in a timely manner given the circumstances and a replacement device will be given to the student for the duration of the original devices repair.

For students that do not choose to check out devices on a full time basis, the process will be as follows:
- Devices will be purchased, accounted for, and insured
- A participating Faculty meeting followed by a Community meeting will take place and participating students will be required to agree in writing to the terms of the Technology Lending Agreement.
- Each morning, students will check out a device. A roster will be utilized that will include the date, time of checkout and check in of device, student name, ID name of device, and purpose of borrowing the device.
- Students will be required to turn in their borrowed device at the end of the school day per the Technology Lending Agreement.
- Devices will be stored in a secure location on campus to charge overnight.
- Students will also be required to report any malfunctions to the Technology Instructor per the Technology Lending Agreement.
- The Technology Instructor will maintain all equipment as well as utilize purchased warranties and insurance policies. Malfunctioning devices will be repaired in a timely manner given the circumstances and a replacement device will be given to the student for the duration of the original devices repair.

**All students participating in the Technology Lending Program will adhere to the Technology Lending Agreement adopted by the District for the Technology Lending Program stated in the TEA Program Requirement 11.

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Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: 75-6002532	Amendment # (for amendments only):

TEA Program Requirement 10: Applicant must describe how it will account for the technology lending equipment according to local policy, including providing insurance if appropriate. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Once funding is secured for the proposed program, and devices purchased, manufacture numbers located on the devices will be documented for insurance purposes. Before devices are assigned to student, the Technology Director will document the manufacturer's number in addition to naming the device. These records will be kept in a secure location on campus. The "layman" names will then be used to identify the devices for the term of the program. When a student checks out the device on a daily basis, a log in roster will be kept and the devices name will be documented in addition to students Name, Grade, Date, and reason for Device checkout. When a student opts to check out the device full time, the manufacturer's number and device name will be documented along with the student's information on the Technology User Agreement.

TEA Program Requirement 11: Applicants must describe the development and implementation of a *Technology Lending Agreement* to be signed by parents or guardians of the students and by the student. The agreement must address responsible use and care of the equipment, responsible use of the district's digital resources, and responsible use of the Internet. The agreement may incorporate an existing *Responsible Use Policy* by reference. The Technology Lending Agreement must verify that students receiving Internet access at home have a demonstrated grade level mastery of the Digital Citizenship strand of the Technology Applications Texas Essential Knowledge and Skills (TEKS). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The development and implementation of a Technology Lending Agreement has been created and adopted by the district for the proposed program. It has been designed to address all anticipated aspects of the proposed program. It does address responsible use and care of the equipment, responsible use of the district's digital resources, and responsible use of the Internet. The following (this is a synopsis of the proposed table of contents not in this necessary order):

- o Terms of ISD Device User Agreement
- o Pricing
- o Title Warranty/Accident Coverage
- o Financial Hardship
- o Intentional Damage/Neglect
- o Use of Device on Districts Networks
- o Loss or Damage
- o General Device Rules
- o Abandonment
- o Repossession
- o Terms of Agreement
- o Appropriation
- o Graduation and Incoming Students
- o Files
- o Content
- o Filtering
- o Personalization
- o Device Repair Fee
- o Table of Fair Market Value

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